**Committee Name: College Council**

**Date: November 3, 2022**

**Time: 2:00pm – 4:00pm**

**Location: MB 350 & Zoom**

**Attendees: President Hancock, Yvonne Mills, Mike Campbell, Kevin King, Joe Slovacek, Mike Barrett, Fatima Chavez, Cody Pauxtis, Heather Ostash, Chad Houck, Lisa Stephens, Corey Marvin

Absent:** **Melissa Bowen

Guests: Vivian Baker, Jaclyn Kessler, Lisa Darty, David Villicana, Scott Cameron, Jessica Kawelmacher, Gary Enns, Victoria Koiyan, Peter Fulks, Natalie Dorrell**

## Call to Order – 2:03pm

## Purpose of the MeetingThe purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Review the revised Mission Statement with your constituency groups and bring back questions to College Council. Completion Date: November 3, 2022. Ongoing and will be reviewed at the next full meeting of College Council. Completion Date: November 17, 2022

Minutes approved.

## Approval of Agenda

Agenda approved.

## Constituency Reports

5.1 Academic Senate – Yvonne Mills

* Adopted the Equity Plan.
* Academic Calendars will be streamlined so we do not have to go back to the BOT for changes. Discrepancies were noted on how spring was scheduled; specifically the break between semesters, so additional reviews will be done. The summer start dates will also be reviewed and amended if necessary.
* The State Chancellor’s Office released the new DEI Plan. The senate requested that CIC right an opposition to the State Chancellor’s Office so that our college’s stance is clear.
	1. Classified Senate – Vacant

No report.

* 1. Student Government – Fatima Chavez Gomez
* Voted on a new officer position.

5.3 Consultation Council – President Hancock/Yvonne Mills

* No meeting since last report.

5.4 Community College Association (CCA) – Joe Slovacek

* The opt out of teaching in the prisons after two years is currently being discussed in negotiations.

5.5 California School Employee Association (CSEA) – Mike Barrett

## Grieving process is taking place currently for working out of class.

* Classified chapters and HR are reviewing classified position descriptions.

## Reporting Committees

* 1. Facilities – Cody Pauxtis
	The PowerPoint slide was presented. See College Council SharePoint folder for information.
	DA2 position for Maintenance and Operations was hired and will start on Monday.
	2. Safety & Security – Kevin King

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Technology Resource Team (TRT) – Mike Campbell

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Student Equity and Achievement Committee (SEAC) – Heather Ostash
	The Equity Plan was presented during the last College Council meeting. A final review of the plan will be presented at the November 17, 2022.
	Action Item: A final review of the Equity Plan will be done at the November 17, 2022 College Council meeting.
	2. Incarcerated Students Education Program (ISEP) – Corey Marvin

No report.

## Associated Committees

* 1. Budget Development – Chad Houck – *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* + 1. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

## Task Force Updates

* 1. Enrollment and Student Success with Equity Task Force Update – Corey Marvin
	Talked through the distinctions of outreach and marketing. Develop FAQ to help faculty decide who would be the best person to contact for their marketing needs.
	Identified areas that the task force wants to focus on in terms of recruitment to help with enrollment and student success.
	2. Participatory Governance Model Task Force Update– President Hancock & Yvonne Mills
	Two governance documents from another college were identified as good examples of how consultation happens, and it was decided by the task force that we should model our process after the documents and make them our own. Updates will be done to the documents with a matrix showing the different committees, as well as how decisions are made.

## Discussion Items

* 1. AUP’s – See attached list
	The following Annual Unit Plans were presented:

|  |  |
| --- | --- |
| Vivian Baker | Child Development |
| Jaclyn Kessler | Institutional Research  |
| Victoria Koiyan | Financial Aid |
| David Villicana  | Industrial Arts  |
| Jessica Kawelmacher | Admission & Records |
| Gary Enns | English & Foreign Languages |
| Scott Cameron | Science & Engineering   |
| Peter Fulks  | Public Services  |
| Natalie Dorrell  | Public Information Office  |
| Lisa Darty  | Visual & Performing Arts  |

* 1. Educational Master Plan Proposal (attachment) – President Hancock

The Education Master Plan Proposal was presented to the group. An in-depth market analysis can be done by utilizing Grey Associates to help us complete the plan. The plan would be completed over the spring and ready for viewing. It was the consensus of the group to move forward with Grey Associates.

## Legislative Updates

## 10.1 Listing of pending legislation uploaded to the College Council folder.

##  No update.

## Staffing Update

## Staffing Update (attachment) – President Hancock

Staffing update provided for current positions. A custodian will need to be hired quickly. An alternative media position will need to be hired in Access.

## President’s Report

## 12.1 President’s Town Hall Reflection. No report.

## Miscellaneousn/a

## Review of Action Items

1. Review the revised Mission Statement with your constituency groups and bring back questions to College Council. Completion Date: November 17, 2022.
2. A final review of the Equity Plan will be done at the November 17, 2022 College Council meeting.

## Future Agenda Items

## Future Meeting Dates

|  |  |
| --- | --- |
| ~~September 1, 2022~~ | January 26, 2023 |
| ~~September 15, 2022~~ | February 9, 2023 |
| ~~October 6, 2022~~ | February 23, 2023 |
| ~~October 20, 2022~~ | March 2, 2023 |
| ~~November 3, 2022~~ | March 16, 2023 |
| November 8, 2022 | April 6, 2023 |
| November 17, 2022December 1, 2022 | April 20, 2023May 11, 2023 |

**15. Adjournment – 4:05pm**

Meeting Chair: President Sean Hancock / Yvonne Mills Recorder: Jennifer Curtis